



OPT REQUEST FORM

“Optional Practical Training” is authorized for students on F-1 visas who have maintained their immigration status. It is paid employment which is directly related to the student’s field and level of study. This information is needed in order to comply with US Citizenship and Immigration Services (USCIS) regulations.

When you are ready to apply for OPT, this completed form and the I-765 are submitted to ISSS, Room 246C, Garcia Annex. If you are not currently residing in Las Cruces, you can email to lilibarr@nmsu.edu or fax to 575-646-1517. Upon submission of these forms, if you are eligible for OPT, an I-20 will be issued in 5-10 days and you will be emailed when it is ready.

PLEASE PRINT

Name _____
Last Name *First Name*

NMSU Student ID Number _____

Current Street Address _____

City, State, and Zipcode _____

Current Major _____ Current Level: Associate’s ___ Bachelor’s ___ Master’s ___ Doctorate ___

Previous Practical Training (CPT or OPT) Yes ___ No ___

List Dates of Curricular Practical Training _____

List Dates of Optional Practical Training _____

Describe your proposed OPT employment (type of position, such as graphic designer, middle school math teacher, etc.)

If applicable provide future employment information including employer and employer’s address. This information can be stated on your I-20 for OPT.

Select OPT Starting and Ending Dates: OPT authorization can be for a maximum of 12 months. Post completion OPT must end no later than 14 months from your graduation date.

Proposed OPT starting date: _____ OPT ending date: _____ *Authorization up to 12 months full-time OPT*

Your signature _____ Date _____

NMSU email _____

Permanent email _____



CONFIRMATION OF PROGRAM COMPLETION

1. UNDERGRADUATE STUDENTS:

Have you applied for your degree? Yes ___ No ___

2. GRADUATE STUDENTS:

Have you applied for your degree? Yes ___ No ___

Program of Study has been submitted to Graduate Student Services Yes ___ No ___

Date of oral exam _____

Estimated submission date of thesis/dissertation _____

3. ACADEMIC ADVISORS:

If the student has applied for a degree, when will he/she graduate?

SEMESTER AND YEAR _____

If the student has not applied for a degree, when will he/she graduate?

SEMESTER AND YEAR _____

Advisor's Name _____

Advisor's Signature _____

Advisor's Email _____