



Student Affairs & Enrollment Management  
 International Student and Scholar Services  
 New Mexico State University  
 P.O. Box 30001, MSC 3A  
 Las Cruces, New Mexico 88003-0001  
 Telephone: 575-646-3121

**DS-2019 Program Extension Request Form :**

**Instructions:**

J-1 Scholars requesting an extension of their program may should complete this form . After the scholar fills out Part 1 and your NMSU advisor Part 2, please submit the extension request form to [iss@nmsu.edu](mailto:iss@nmsu.edu) (Please make sure to submit this form no later than **15 business days prior to the expiration date** on your DS-2019 )

**Part 1 Should be completed by the Scholar :**

Last/Family Name : \_\_\_\_\_ First Name: \_\_\_\_\_

DS-2019expiration \_\_\_\_\_

Email Address : \_\_\_\_\_

**Part 2 Should be completed by the Advisor at NMSU:**

Name of the requesting Department: \_\_\_\_\_

New Program end date : \_\_\_\_\_ (MM/DD/YYYY)

Reason for Extension :

Source of Fundings:

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(Signature of the Advisor and the Department Head ) ( Date)

Printed Name of Advisor/Department :

- \*\* **Insurance:** Scholar and dependents, if any will need to provide proof of insurance for their entire period of extension
- \*\* **Please do note:** The Scholar **MUST** continue with the same program that they originally arrived to NMSU.