



This form serves as an official record and certification of the unreported employment period accrued during a student's OPT/STEM OPT period.

Under **8 C.F.R. § 214.2(f)(10)(ii)**, students may accrue no more than **90 cumulative days of unemployment** during Post-Completion OPT, and **150 cumulative days of unemployment** for STEM OPT participants.

Exceeding the allowable unemployment limit may lead to the termination of the student's SEVIS record, which can adversely affect the student's F-1 immigration status and may require the student to leave the United States

This documentation will be maintained in the student's file for compliance and SEVIS reporting requirements.

### Section 1: Student Information

Full Name (as listed on form I-20):	
SEVIS ID # N00	
Aggie ID#:	
Email Address (non-NMSU):	
Current U.S. Physical Address:	
Phone #:	

### Section 2: OPT Details

Current OPT:	<input type="checkbox"/> Post-Completion OPT	<input type="checkbox"/> STEM OPT
EAD Start Date: _____	EAD End Date: _____	

### Section 3: Unreported Employment (use a separate form to report additional unreported employment)

Employer Name:		
Employer EIN:	Job Title:	
Start Date:	End Date (if applicable):	
Employer Address:		
Full Time/Part Time:	<input type="checkbox"/> Full Time: 20 or more hrs/wk	<input type="checkbox"/> Part Time: 20 or less hrs/wk
<b>Supervisor Information</b>		
Last Name:	First Name:	
Phone #:	Email Address:	
<b><u>Explain how employment is related to your course of study:</u></b>		

### Required Supporting Documents (Attach any that apply):

- ☐ Job Offer Letter
- ☐ Pay stubs/W-2/1099
- ☐ Self-employment documentation for Post-Completion OPT Only (e.g., Business Registration)

### Section 4: Student Certification

I affirm that the information provided in this form is accurate and complete to the best of my knowledge. I understand that federal regulations require me to report all OPT employment to my DSO, and that this information will be used to update my SEVIS record.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FOR INTERNATIONAL STUDENT & SCHOLAR SERVICES OFFICE ONLY:

Process by: \_\_\_\_\_ Date: \_\_\_\_\_